



Justice Health and Forensic Mental Health Network Board
Minutes
2 April 2015
1.30pm to 4.00pm

Board Room
Level 1
Justice Health Administration Centre
1300 Anzac Parade
MALABAR NSW 2036

1. Acknowledgement of Country

The Chair made formal acknowledgement of country and to this meeting being held on aboriginal land and paid respect to elders past and present.

2. Present

Mr C Puplick - Chair
Ms M Eason
Mr K Barker
Mr I Gillespie
Prof T Campbell
Prof J Ogloff (Teleconference)
Ms A Churchill
Mr S Loveday
Mr P Dwyer
Dr S Allnutt

Invited Attendees

Ms J Babineau
Mr P Severin
Ms V Ruis

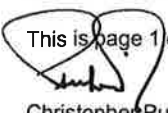
In Attendance

Ms J Buncombe
Ms L Willing
Mr R Anand
Dr J Adams (Medical Staff Council)
Dr A Martin (Medical Staff Council)
Mr G Forrest (Presentation only)
Ms S O'Keeffe (Presentation only)

3. Apologies

Ms S Malamoo

This is page 1 of the JH&FMHN Board Minutes of meeting held on 2 April 2015 and confirmed at the meeting of 11 June 2015.


Christopher Puplick
Chair

4. Clinical Case – Board presentation

A clinical case presentation was provided by Ms Shirley O’Keeffe, Service Director Long Bay Hospital on the JH&FMHN Care Navigation Support Program.

5. Confirmation of Minutes

The minutes of 12 February 2015 were confirmed as a true and accurate record of the meeting.

6. Board Chair Report

The Board Chair report was taken as read and the Chair provided a verbal update on the following:

- **“Ice” epidemic**

The Chair noted the recent Australian Crime Commission report on the Australian Methylamphetamine Market, The National Picture.

- **MoH Capacity Assessment Project**

The Ministry will undertake site visits to all Local Health Districts, Specialty Networks and NSW Ambulance, to further assess each agency’s self-assessment results. JH&FMHN’s site visit is scheduled for 1 May 2015.

- **HIV positive custodial patient**

The Chair noted the matter of a HIV positive patient sharing needles as recently reported in the press.

- **Quality Systems Assessment (QSA)**

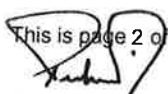
The Clinical Excellence Commission QSA on-site visit will be conducted from 18 to 21 May 2015.

Action: CE to send an invitation to Board members to attend the QSA opening session.

- **Research matters**

The Chair and the CE met Dr Kerry Chant, Chief Health Officer and Deputy Secretary, NSW Ministry of Health, regarding ethics approval for JH&FMHN research, specifically the role of the Aboriginal Health Medical Research Council (AHMRC) in this process. Subsequent to this meeting the Chair wrote to the AHMRC seeking the following advice by 31 May 2015:

- Confirmation that all JH&FMHN research should go to the AH&MRC and, if this is not the case, categorisation of exclusions to this process;
- Advice as to what constitutes an acceptable state-wide Aboriginal controlled health organisation for the purpose of meeting the Ministry’s research ethics approval requirement; and
- A suggested model for JH&FMHN Aboriginal research ethics approval



Christopher Puplick
Chair

- **Board member re-appointment**

This process is underway.

6.1 **Appointment of Committees for the Board Strategic Directions**

Three Board members will work with the Executive and Network as convenors on the Board's priority strategic matters, the '3 A's'.

- Mr Dwyer – Aboriginal Health Improvement
- Ms Eason – Access to medium/low secure forensic beds
- Mr Gillespie – Ageing of the patient population and its impact on our future directions

The Chair sought nominations from other Board members to serve on these working groups. Board members are to notify the CE.

A draft TOR's and a brief work plan will be prepared to support the development of a road map for the next 12-18 months.

Action: CE to provide a draft '3 A's' TORs and brief work plan for the June meeting.

7. **Chief Executive Report**

The Chief Executive Report was taken as read and the Chief Executive provided an update on the following:

- **Cessation of social security payments for Forensic patients**

The estimated impact of this Bill to NSW Health is \$3.2 million annually. The CE continues to highlight with the Ministry and other key stakeholders, the financial risks and the human rights issues associated with the Bill.

JH&FMHN is preparing a patient communication strategy to support the implementation of the legislative change if the Bill is passed.

- **Finance**

The CE noted that the Network was favourable to budget at the end of February 2015 and that a TMF return of \$4.1million had been received.

- **Aboriginal Court Diversion**

Maree Jennings has commenced in the Senior Project Officer position for the Aboriginal Court Diversion and Bail Support program.

- **Designated Aboriginal workforce position**


The designated Coordinator, Aboriginal workforce Development position has been filled. This position is to focus on attracting, hiring and retaining Aboriginal staff.

- **Upcoming meetings**

The CE noted the following important meeting dates for Board members.

- Capacity Assessment Project 1 May 2015 from 9.30 to 10.30
- Mental Health Commissioner visit 21 May from 2.30 to 3.30pm

This is page 3 of the JH&FMHN Board Minutes of meeting held on 2 April 2015 and confirmed at the meeting of 11 June 2015.


Christopher Duplick
Chair

- Full day LHD/SN Board members Conference on 19 June 2015

Action: CE to email invitations to Board members

- **Sydney Sobering up Centre**
The CE spoke to the report provided. The JH&FMHN approach includes managing the risks, care and safety of the patient.
- **Rural Oral Health Outreach Service**
Mr Barker enquired if the Rural Oral Health Outreach Service would have a negative impact on JH&FMHN financial status. The CE advised of the potential loss of funding as at 1 July 2015 and that this will link to a reduced need to provide activities to other LHD's. There will, however be an opportunity for JH&FMHN to provide the services on an activity based funding model.

8. Business Arising

8.1 Actions arising from 4 December 2014 Board meeting

The Board noted the items on the Actions Arising list from previous meetings.

8.1.1 Social Media

A draft of the Social Media policy for staff is near completion. Work has also commenced to determine the options for the use of social media constructively and wisely to enhance JH&FMHN operations.

9. Standing Items

9.1 Pecuniary Interest and Gift Declaration

There were no conflicts of interest declared at this meeting.

9.2 Corrective Services NSW update

Mr Grant provided a verbal update at this meeting.

9.3 Juvenile Justice update

Ms Ruisis provided a verbal update at this meeting.

10. Regular Reports

The following reports were noted for information.

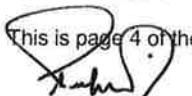
10.1 Half yearly Drug Summit report –July to December 2014

10.2 Enterprise Wide Risk Register

10.3 Work, Health and Safety (WHS) report – February 2015

10.4 Clinical KPI's bi-annual report

This is page 4 of the JH&FMHN Board Minutes of meeting held on 2 April 2015 and confirmed at the meeting of 11 June 2015.


Christopher Puplick
Chair

10.5 Smoking Cessation – Introduction of the Clean Air Prisons Policy

The CE and Mr Severin will provide a joint presentation to a Board meeting in the near future.

11. Finance Report

11.1 Finance and Performance Report – 28 February 2015

Mr Barker noted JH&FMHN's position financially is good and advised that JH&FMHN be aware of NSW Treasury driven changes being proposed to cash management across government which could have adverse ramifications for the Network in terms of the surplus cash it holds and the associated interest generated. This change is not expected to impact on the current year processes.

11.2 Approval of Monthly Payments List – December 2014, January and February 2015

The monthly payment lists for December 2014, January and February 2015 were approved and signed off at the Finance and Performance Committee meetings held in January, February and March 2015 respectively.

12. New Business

12.1 Recovery of outstanding Forensic Hospital patient fees

The Chair sought formal authorisation of the following motion from the Board:

“That the Network Executive develop programs for the recovery of outstanding patient fees”.

The Board noted this would be dependent upon any changes in relation to pension support provided to patients from the Commonwealth and in relation to the adjustment of hardship criteria to reflect any changes in patient circumstances.

Motion approved.

12.2 JH&FMHN 2015/2016 Budget advice to the Board

Mr Barker spoke to the report and noted that 2015/2016 budget advice to the Board is consistent with the last two years and the budget process is an opportunity for Board members to make comments and or requests for next year's budget.

The Opioid Substitution Treatment (OST) activity level constraints were discussed. It was agreed that this activity should continue to be based on clinical need and patient safety determinants.

The CE noted planning underway to support the provision of administration support to medical staff specialists and medical resources to support increase in prison population.

There was support for the Director of Allied Health position being added and expansion of Community Forensic Mental Health Service.
It was agreed that delivery of High Risk Sex Offender Program will depend on funding from NSW Health.

13. Business without Notice

13.1 Terms of Reference (TOR) Research Advisory Committee (RAC) and Research Strategy Team (RST)

Prof Campbell spoke to the papers provided regarding the review of the Terms of Reference of the RAC and noted the two proposals relate to the way the RAC does business.

The Board approved the Terms of Reference.

13.2 Nicotine Replacement Therapy (NRT)

The CE noted that JH&FMHN will purchase the one off NRT and first year NRT as well before 30 June 2015. The Board approved the purchase at a cost of \$1.751million.

13.3 Decision in ACT to implement prison needle exchange

Mr Loveday spoke to the recent announcement of the ACT Government's decision to implement prison needle exchange, which has been handed over to the uniformed guards. *made subject to the approval of the uniformed officers.*

13.4 Federal Parliamentary Inquiry into Hepatitis C

Mr Loveday noted a special hearing is being held into Hepatitis in prisons on 4 May 2015 to look at three aspects; prevalence of Hep C, prevention of Hep C transmission; and prevention of Hep C.

13.5 S100 Highly Specialised Drugs Scheme

Mr Loveday noted the Liberal National Coalition pre-election commitment to abolish the monthly co-payment for Hep C, Hep B, HIV and every other drug prescribed under the S100 Highly Specialised Drugs Scheme.

14. Minutes of Meetings

The following minutes were tabled for information.

14.1 Finance and Performance Committee – 27 January and 17 February 2015

14.2 Health and Safety Committee – 12 February 2015

14.3 MADAAC – 18 December 2014

14.4 Quality Council – 3 February 2015 (Tabled at the meeting)

14.5 Community Reference Group – 25 February 2015 (Tabled at the meeting)



Christopher Puplick
Chair

15. Information

15.1 Adult Weekly States – Population Update – week ending 1 March 2015

15.2 Juvenile Weekly States – Population Update – week ending 13 March 2015

15.3 Articles

- Assessing the risk of imminent aggression in mentally ill young offenders
- Mural art therapy for young offenders hospitalised with a mental illness
- Commissioner helps with health records
- New prison cell design locked in
- Verdict delivered on justice system
- Prison program for drilling skills
- Muslim jail crackdown denied
- Corrections opens up for new staff

16. 2015 MEETING DATES

2 April 2015	Justice Health Administration Centre
11 June 2015	Emu Plains Correctional Centre - TBC
13 August 2015	Board Education and Dinner – Venue TBA
8 October 2015	Justice Health Administration Centre
10 December 2015	Justice Health Administration Centre - APM