



# Health

Justice Health &  
Forensic Mental Health Network

## Justice Health and Forensic Mental Health Network Board Minutes

**13 August 2015**  
**1.30pm to 3.46pm**

The Mint  
10 Macquarie Street  
SYDNEY NSW 2000

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### 1. Acknowledgement of Country

The Chair made formal acknowledgement of country and to this meeting being held on aboriginal land and paid respect to elders past and present.

The Chair welcomed Dr Penny Abbott and Mr Adrian Bartels to their first meeting as members of the Justice Health and Forensic Mental Health Network Board.

### 2. Present

Mr C Puplick - Chair  
Ms M Eason  
Mr K Barker  
Mr I Gillespie  
Prof T Campbell  
Ms A Churchill  
Mr S Loveday  
Mr P Dwyer  
Dr P Abbott  
Mr A Bartels  
Ms S Malamoo

#### Invited Attendees

Ms J Babineau  
Mr P Severin  
Ms V Ruis

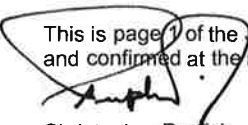
#### In Attendance

Ms J Buncombe  
Ms L Willing  
Dr J Adams (Medical Staff Council)  
Dr A Martin (Medical Staff Council)  
Mr G Forrest  
Dr S Hampton

### 3. Apologies

Nil

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Christopher Puplick  
Chair

**4. Clinical Case – Board presentation**

A presentation on an oncology case study on testicular cancer was provided by Dr Stephen Hampton, Executive Medical Director.

**5. Confirmation of Minutes**

The minutes of 11 June 2015 were confirmed as a true and accurate record of the meeting.

The Chair referred to item 10.4 of previous minutes and sought an update on the statistics referenced in the Aboriginal Health report. This update will be provided to the next meeting and is recorded on the action list.

**6. Board Chair Report**

The Board Chair report was taken as read and the Chair provided a verbal update on the following:

- **Commonwealth benefit to prisoners**

The Chair noted this legislation has been passed by the House of Representatives and is currently being debated in the Senate.

- **Mindgardens Neurosciences Project**

The Chair referred to a letter received from Mr Peter Joseph from the Black Dog Institute, representing The Health-Science Alliance, inviting JH&FMHN participation as a partner in its Mindgardens Neurosciences Project research activities.

Prof Campbell provided an outline of the project objectives.

The Chair recommended to the Board that authorisation be given to the Chief Executive and himself, on behalf of the Network, to enter into negotiations with The Health-Science Alliance, with the objective of becoming a foundation member of the Mindgardens Neurosciences Project.

The Board supported the Chair and Chief Executive to negotiate for the Network to become a partner in the project providing there are no financial implications and JH&FMHN's role as a research partner is clearly understood.

**Action:** A letter to be sent to Mr Peter Joseph

- **Board Sub-committee membership**

The Chair advised that there will be no change to the current Chairs and Board representation on the Board sub-committees. Discussion with Dr Abbott and Mr Bartels will take place to identify how their skill sets could support the operations of the Board.

- **National Public Health Strategies**

The Chair noted that the Australian Government has released an options discussion paper '*Better outcomes for people living with Chronic and Complex Health Conditions through Primary Health Care*'. A Primary Health Care Advisory Group will develop specific recommendations for Government.

- **Public Forum on the Inspector of Custodial Services report "Full House"**

The Chair noted the above Forum being held on 26 August 2015 at Parliament House, Sydney.

- **The age of unreason**

The Chair brought to the attention of the Board members a special report on mental illness from the Economist magazine, "The age of unreason" dated 11 July 2015.

- **St Vincent's Health**

The Chair was invited to meet with representatives from St Vincent's Health regarding opportunities for expansion of their services into NSW prison services. St Vincent's Health currently has a role in the provision of forensic and prison health services within the Victorian private prisons sector.

The Chair advised St Vincent's Health of JH&FMHN responsibilities in providing health services within the custodial environment and that there may be a role for their services in the provision of post release programs area.

- **Secondment of Dr Karin Lines**

It was noted Dr Lines accepted a six month secondment to the role of A/Director, Mental Health and Drug and Alcohol Office, NSW Ministry of Health from 6 July 2015.

- **Research matter**

The Chair spoke to JH&FMHN's position on the role of the Aboriginal Health and Medical Research Council (AH&MRC) in relation to review and approval of research applications made to JH&FMHN.

JH&FMHN is currently waiting for advice from MoH.

Dr Penny Abbott recommended ongoing discussion between JH&FMHN and the AH&MRC to resolve the issue.

- **Chief Executive Performance Agreement**

The Chair noted that he will be meeting with the CE on her return from leave for her 2014/15 performance review. Mr Gillespie recommended that, in the event of changes to legislation such that the CE reports directly to the Board, the mechanism for Board members to be involved in the assessment of CE performance should be explored.

## 7. Chief Executive Report

The Chief Executive also welcomed Mr Bartels and Dr Abbott to the Board.

The Chief Executive Report was taken as read and the Chief Executive provided an update on the following:

- **Adult custodial population**  
The adult population has now reached 11,852.
- **Smoking cessation**  
The implementation of the Smoke Free Prisons policy is progressing well.
- **Service Level Agreement (SLA)**  
The SLA between the MoH and JH&FMHN has been signed. The financial schedule is considered insufficient. The allocated \$1 M growth funding is insufficient to meet demand.

Strategies have been developed accordingly.

As at 31 July 2015 JH&FMHN is showing a slight deficit of \$120K.

- **Methamphetamine report**  
The CE suggested members read the 'Update on Methamphetamines' provided and noted that this report was produced internally and represents JH&FMHN's perspective only.
- **ASMOF Joint Statement of Cooperation**  
The Minister for Health has signed the ASMOF Joint Statement of Cooperation. The medical engagement survey is an example of JH&FMHN activities in place and which align closely with the objectives of the Statement.
- **Social Media Policy**  
The CE noted that following significant feedback, the policy on personal use of social media is now being formalised for publication.

To progress planning for the strategic use of social media for business purposes, the scoping component of this work is to be outsourced to a suitable expert in this field. The initial tender process did not attract a suitable service provider. The tender will be revisited and assistance sought to attract a provider.

- **Cessation of social security payments for forensic patients**  
The CE noted the Network has placed this matter on hold until Parliament next sits later this month.
- **Capacity Assessment Project (CAP)**  
The final CAP report has not yet been received. The CE suggested that on receipt of the report, this be discussed at a future meeting.

**Action:** Present the final version at a future Board meeting.

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Christopher Puplick  
Chair

- **Boards Strategic Directions – 3 A's**

The draft Terms of Reference (TOR) for the 3A's was circulated. Each of the 3A's working parties is to consider a timeline to progress this.

Ms Eason will provide a presentation and workshop on 'A'- "access" in the Board Education session after this meeting.

- **Chief Executive leave arrangements**

Mr Gary Forrest will be the A/CE from 14 August 2015 while the CE is on annual leave.

## 8. Business Arising

### 8.1 Actions arising from 11 June 2015 Board meeting

The Board noted the items on the Actions Arising list from previous meetings.

#### 8.1.1 Aboriginal position

Recruitment will proceed after the final grading is determined. This item is to remain on the action list.

#### 8.1.2 Patient Charter

Ms Churchill spoke to the Patient Charter and proposed minor changes to the JH&FMHN Charter to bring it into alignment with MoH requirements.

**Action:** Final Charter to be tabled at a future meeting.

#### 8.1.3 IT Strategic Plan

The IT Strategic Plan will be provided at the Board Education session, following this meeting.

#### 8.1.4 Terms of Reference for the 3 A's

The CE spoke to this in Agenda item 7.

#### 8.1.5 Research funding opportunities

Mr G Forrest reported that UK National Institute of Health Research funding is available only to applicants and hosts organisations which are located within the UK.

#### 8.1.6 Smoke-free correctional centres

After receiving permission from inmates/patients, the Emu Plains illustrated posters were provided for member viewing.

#### 8.1.7 Forensic patients' entitlement to social security payments

A copy of the MoH submission to the Senate public hearing was provided with the meeting papers.

The Chair requested 'Forensic patients' entitlement to social security payments' remain on the action list until the legislation has been finalised.

**Action:** Item to remain on the action list.

**8.1.8 JH&FMHN Clinical Council**

The Board Chair will nominate a member at the next meeting.

**8.1.9 Draft Service Level Agreement (SLA)**

The number of Juvenile Justice Centres noted in the draft SLA has been amended to '7'.

**9. Standing Items**

**9.1 Pecuniary Interest and Gift Declaration**

There were no conflicts of interest declared at this meeting. Ms Buncombe spoke to the conflict of interest processes and the requirements for new and reappointed members in relation to reviewing their conflict of interest declaration and completing new employment screening documentation.

**9.2 Corrective Services NSW update**

Mr Severin provided a verbal update at this meeting and acknowledged the good relationship between CS NSW and JH&FMHN with the Smoking Cessation – Introduction of the Clean Air Prisons Policy.

**9.3 Juvenile Justice update**

Ms Ruis provided a verbal update at this meeting.

The Chair thanked Ms Ruis for her contribution to the JH&FMHN Board and wished her well for the future.

**10. Regular Reports**

The following reports were noted for information.

**10.1 Quarterly Performance and Monitoring report – Quarter 4 2014/2015**

**10.2 Director's Remuneration – April to June 2015**

**10.3 Work, Health and Safety (WHS) report – Half yearly**

The Chair noted the slight decrease in incidents reported and commended the Network on the refocussing work in this area and the resulting TMF hindsight benefits.

**10.4 Legal, Policy and Worker's Compensation reports**

**10.5 Smoking Cessation – Introduction of the Clean Air Prisons Policy**

## **10.6 Board Strategic Directions – 3A's**

Progress was discussed at item 7.

## **11. Finance Report**

### **11.1 Finance and Performance Report – June 2015**

Mr Barker spoke to the report and noted the impact of the outstanding Forensic Hospital fee; and that all capital allocation was spent in the 2014/15 period.

### **11.2 Approval of Monthly Payments List – May 2015**

The monthly payment lists for May 2015 was approved and signed off at the Finance and Performance Committee meetings held in June 2015.

## **12. New Business**

### **12.1 2015/2016 Board Budget update**

The Chair noted the new cash management arrangements as per the NSW Treasury Circular TC15-01 Cash Management – Expanding the scope of the Treasury Banking System from 1 July 2015; and recommended that JH&FMHN work to identify priorities for the use of the JH&FMHN cash reserve impacted by these changes to meet its current and future needs.

### **12.2 Attestation Statements**

Mr Gillespie provided an update on the Corporate Governance and Internal Audit and Risk Management Attestation Statements.

The Corporate Governance Attestation Statement 2014/15 was endorsed.

The Internal Audit and Risk Management Attestation was noted.

### **12.3 Inmate Development Committee (IDC) feedback from JH&FMHN Board meeting 11 June 2015**

Ms Churchill spoke to the report from the IDC.

Dr Abbott asked for clarification of patient access to assessment for suitability for dentures.

**Action:** Oral Health presentation at a future meeting.

## **13. Business without Notice**

### **13.1 Community Reference Group update**

Ms Churchill noted that the Alzheimer's Australia representative of the Community Reference Group has been awarded a Churchill Scholarship for her work on dementia.

### **13.2 Stop C research**

Mr Loveday provided an update on the Stop C research which will commence at the Goulburn and Lithgow maximum security correctional centres in early in 2016; with phase 2 likely to include the medium security centres of Dillwynia and the Outer Metropolitan Multipurpose Centres on the Windsor campus.

### **13.3 Indigenous incarceration**

Mr Dwyer noted that both the Chair and he attended the recent University of NSW panel debate on the health and social consequences of indigenous incarceration, held for NAIDOC week.

## **14. Minutes of Meetings**

The following minutes were tabled for information.

**14.1** Finance and Performance Committee – 19 May and 14 July 2015

**14.2** MADAAC – 9 April 2015

**14.3** Research Advisory Committee report – 25 May to 1 June 2015

**14.4** Audit and Risk Management Committee – 25 June 2015

Mr Gillespie noted KPMG have been given a one year extension to their contract for internal audit with the intention to go to the market at the end of this term.

No risks were re-rated in the Enterprise Risk register.

**14.5** Medical Staff Council (MSC) – 18 June 2015

The Chair noted that Dr Martin has been reappointed as the Chair of the MSC for 2015/16.

Dr Martin noted the ethical considerations for medical officers relating to the Border Protection Act 2015.

## **15. Information**

**15.1** Adult Weekly States – Population Update – week ending 19 July 2015

**15.2** Juvenile Weekly States – Population Update – week ending 24 July 2015

**15.3** NSW Health – ASMOF Joint Statement of Cooperation

**15.4** Patient motivations, perceptions and experiences of opioid substitution therapy in prison

**15.5** Update on Amphetamines

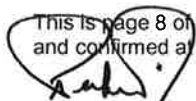
**15.6** NSW State Health Plan progress report 2015

**15.7** NSW submission to the Senate Community Affairs Legislation Committee review of the Social Services Legislation Amendment Bill 2015

**15.8** NSW Government 'Budget 2015/16 – Building Our Future' Media Release

**15.9** Articles

- Michael Kirby: Indigenous disadvantage bigger problem than recognition.
- Jailhouse nation – How to make America's penal system less punitive.





- The right choices – America’s bloated prison system has stopped growing.
- Overdose: Perception Vs Reality.
- Diversion from criminal justice system into drug treatment programs double over the last 10 years.
- Justice launches multicultural blueprint.
- Indigenous suicide rate 12<sup>th</sup> highest in world.

**16. 2015 MEETING DATES**

2 April 2015	Justice Health Administration Centre
11 June 2015	Dillwynia Correctional Centre
13 August 2015	Board Education and Dinner – The Mint
8 October 2015	Justice Health Administration Centre
10 December 2015	Justice Health Administration Centre - APM



Christopher Puplick  
Chair

