



## JHFMHN BOARD MINUTES

Meeting 05/06

Thursday 14 October 2021

1.32pm To 4.28pm

Justice Health Conference Room and Skype

### 1 ACKNOWLEDGEMENT OF COUNTRY

The Chair welcomed attendees to the meeting, acknowledged the traditional owners of the land on which we meet and paid respect to elders past, present and emerging.

### 2 BOARD MEMBERS PRESENT

### APOLOGIES

Prof D King – Chair  
Mr K Barker – Board member  
Dr P Abbott – Board member  
Mr S Loveday – Board member  
Mr P Dwyer – Board member  
Ms M Eason – Board member  
Ms A Churchill – Board member  
Dr R Shields – Board member  
Mr I Gillespie – Board member \*  
A/Prof C Quadrio – Board member \*  
A/Prof J Phillips – Board member \*  
Dr K McFarlane Board member \*

Mr G Forrest  
Mr P O'Reilly

### INVITED ATTENDEES

Mr K Corcoran – representing Corrective Services NSW \*  
Mr R Anand – A/Chief Executive

### IN ATTENDANCE

Mr I Yu  
Ms W Hoey  
Dr G Nichols  
Dr S Hampton  
Ms J Holden  
Dr R Reznik\*  
Ms B Gillard (Secretariat)  
Ms L Willing (Assistant to Secretariat)

The Chair welcomed Jo Holden, newly appointed Executive Director Performance and Planning to her first JHFMHN Board meeting.

*Prior to the Board meeting an education session on Cyber Security and Diligent Boards was conducted. The Board members reaffirmed that Diligent Boards should be operationalised for the December meeting.*

\*Attended via Skype

**3 PATIENT STORY – Collaboration between Clinical Directors/Pharmacy/external Hospitals**

Dr Gary Nichols, Clinical Director Primary Care provided the presentation.

**4 DECLARATIONS OF INTERESTS**

There were no declaration of interests declared at this meeting.

**5 CONFIRMATION OF PREVIOUS MINUTES AND ACTION ITEMS**

The minutes of the meeting held on 12 August 2021 were confirmed as a true and accurate record of the meeting.

**5.1 Actions Arising from 12 August 2021 Board meeting**

**5.1.1 Network Model of Care**

- Ms Holden provided a verbal update on the Model of Care and described the process of developing the new Strategic Plan.

**Action:** The concept document is to be brought to the Board for endorsement.

- The Chair suggested this matter is discussed with Audit and Risk Committee to monitor the progress of the plan and key milestones. The Chair also suggested the Aboriginal Justice and Health Committee as well as the Aged Care and Community Reintegration Committee should be part of the discussion and considered as a resource to inform strategic direction.

**Action:** Consult with Audit and Risk Committee, Aged Care and Community Reintegration Committee and the Aboriginal Justice and Health Committee.

**Action:** This item is to be removed from the action list and be included on future agendas as part of standing items for discussion.

**5.1.2 Construction of new correctional centres**

- See agenda item 7.1 of the papers for an update.

**Action:** This item is to be removed from the action list and be included on future agendas as part of standing items for discussion.

**5.1.3 Research Priorities and Ethics Approval**

- A/Chief Executive advised a brief is tabled in the papers for information.
- The Board was advised of the successful collaboration between the Research team and AHMRC.

**Action:** Provide progress update on consultation with Aboriginal Controlled Organisations and return to the Board at April 2022 meeting.

**5.1.4 Cyber Security**

- A/Chief Executive advised that actions from the cyber security presentation provided to the Board earlier today will be discussed at the Network Audit and

Risk Committee. Copies of the presentation are to be provided to the Board members.

**Action:** DCCG to distribute presentation to Board members.

#### **5.1.5 JHFMHN 2021-2022 Service Agreement**

- The agreement has been signed and executed.

**Action:** This item is to be removed from the action list.

#### **5.1.6 Performance Audit (see agenda item 7.2)**

#### **5.1.7 Board representative on Clinical Council**

- A/Prof Phillips volunteered to be the Board representative on the Clinical Council.

**Action:** This item is to be removed from the action list.

## **6 ITEMS FOR INFORMATION**

### **6.1 Board updates**

#### **6.1.1 Aboriginal Justice and Health Committee report**

- Mr Dwyer tabled the report which summarises priorities required for the future of the committee. Comments regarding the future of the committee are to be provided to Ms Holden as Executive lead of the committee.

**Action:** Board members to provide comments to Ms Holden.

#### **6.1.2 Aged Care and Community Reintegration Committee report**

- Mr Gillespie provided a verbal update to the report tabled in the papers.
- There was a comprehensive discussion regarding aged care and homelessness and these matters will be raised at various forums to progress the issues.

#### **6.1.3 Board Chair report**

- The Chair presented the NSW Social Determinants of Health, Wellbeing and Justice Mud map. Endorsement was given to develop a set of targeted interventions. The Chair spoke to health and incarceration matters including Honour Judge Matthew Myers "Incarceration Rate of Aboriginal and Torres Strait Islander Peoples".

Suggested topics for the 2022 Health Care in Secure Settings Conference.

- the age of criminal responsibility
- Indigenous incarceration
- innovations in health care delivery in secure settings

**Action:** A/Chief Executive and Ms Holden to develop the program including these topics.

- The Chair and Board members endorsed the purchase and

implementation of voice recognition and voice activated transcription for the purpose of converting speech to a text transcript.

**Action:** Chief Executive and Mr Yu to progress purchase.

#### **6.1.4 Chief Executive report**

The report in the papers was taken as read and the following updates were provided:

- The first decision has been handed down with judgement in the Networks favour regarding payment of patient fees for accommodation services.
- There is no indication that Government funding for COVID will cease.

#### **6.1.5 Corrective Services NSW**

- Mr Corcoran provided a verbal update on matters relating to the Network.

#### **6.1.6 Youth Justice NSW - Apology Mr O'Reilly**

- There was no update provided at this meeting.

#### **Board Sub-committee reports**

6.2

- Minutes of previous Board sub-committee meetings were emailed to Board members.
- Chairs of the committees took their report as being read and provided a brief verbal update on any matters arising.

#### **6.2.1 Finance and Performance Sub-committee**

#### **6.2.2 Health Care Quality Committee**

#### **6.2.3 Research Advisory Committee**

#### **6.2.4 Audit and Risk Committee**

#### **6.2.5 Medical and Dental Appointments Advisory Committee**

- Mr Dwyer requested gratitude be given to Ms Matis for the efficient and timely manner in which she prepared for the recent Quinquennial meeting.

#### **6.2.6 Clinical Council**

- Ms Hoey welcomed A/Prof Philips as the new Chair of the Council.

#### **6.2.7 Medical Staff Council**

#### **6.2.8 Mental Health Medical Staff Council**

#### **Network Performance Reports**

Reports were provided for information and the following actions were identified.

6.3

#### **6.3.1 Enterprise Wide Risk – Top 10 report**

A report is to be provided at the December Board meeting on the process of the status of current and emerging top 10 risks.

**Action:** Ms Holden to provide a report.

#### **6.3.2 Aboriginal Health Dashboard**

#### **6.3.3 Annual Consumer Feedback report**

#### **6.3.4 Audit and Risk report to Board**

#### **6.3.5 Audit and Risk Committee Charter**

#### **6.3.6 Internal Audit Charter**

#### **6.3.7 Annual Financial Statements**

### 6.3.8 Drug and Alcohol report

#### General Information

The following items were taken as read.

6.4

6.4.1 Briefing Note Forensic Patient Compensation claim

6.4.2 eHealth Approval Brief to CPO

6.4.3 End of Life and Palliative Care Framework Evaluation

6.4.4 Responses to Homelessness NSW Audit Office

6.4.5 Open ICS recommendations proposed for closure by the Network at 30 June 2021

## 7 STANDING ITEMS FOR DISCUSSION

7.1

### Greater Sydney Metropolitan Corrections Strategy (GSMCS) Taskforce

The Chair, Ms Hoey and Mr Corcoran provided a verbal update on this matter followed by a discussion of the Boards advocacy role alongside the immediate service provision role. Opportunities as part of strategic planning and research will be considered.

7.2

### NSW Auditor General's Report: Performance Audit, Access to health services in custody

Ms Holden provided an update to this report. The Chair advised there was an issue around a perceived conflict of interest which will be discussed at next week's Finance and Performance Committee meeting. The Audit and Risk committee will have oversight of the recommendations.

**Action:** Mr Barker and A/Chief Executive to address this matter.

7.3

### Inspector of Custodial Services review of the response to COVID-19 in NSW Custodial centres and services

Ms Hoey provided an update to this item.

7.4

### Forensic and Custodial Mental Health – Burning Platform for Change

Ms Hoey presented the information on this item followed by a discussion from the Board members.

## 8 FOR DECISION

8.1

### JHFMHN Delegations Authority

The Board endorsed the Delegations Authority.

8.2

### 2022 JHFMHN Board meeting dates

Members were asked to pencil in the 2022 Board meeting dates in their calendars. Calendar invites will be forwarded by the secretariat in the near future.

**Action:** Board members, Executive and invited attendees to save the dates.

## 9 REPORTS (Emailed to members)

9.1

- Public Health Order (PHO) regarding COVID vaccination

- Housing after prison for people with complex support needs
- First Nations Voices in the Justice System Seminar
- COVID in US Prisons

#### **10 BUSINESS WITHOUT NOTICE**

There was no business without notice.

#### **11 2021 BOARD MEETING DATES / VENUE**

11 February	Meeting 01/06	JHAC Conference Room
21 April	Meeting 02/06	JHAC Conference Room
10 June	Meeting 03/06	Reiby Youth Justice Centre
12 August	Meeting 04/06	Skype
14 October	Meeting 05/06	JHAC Conference Room
9 December	Meeting 06/06	JHAC Conference Room followed by APM