

Justice and Forensic Mental Health Network Board
Minutes of Board Meeting
14 February 2013 – 1.30pm to 3.20pm

Board Room
Justice Health Administration Centre
1300 Anzac Parade
Malabar NSW 2036

1. Present

Mr C Puplick - Chair
Ms M Eason
Mr K Barker
Prof. T Campbell
Ms S Malamoo
Mr S Loveday
Mr I Gillespie
Ms A Churchill

Ex Officio

Prof. K Lines for Ms Babineau
Ms V Ruis
Mr P Severin

In Attendance

Dr S Badami
Ms B Cowan
Ms L Willing

2. Apologies

Prof. J Ogloff
Mr J Pascoe
Dr S Allnutt
Ms J Babineau

3. Clinical Case Presentation

The presentation was provided by Professor Karin Lines - J&FMHN Executive Director Clinical Operations (Forensic Health).

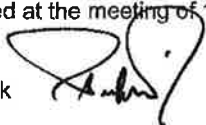
A copy of the presentation was provided to members.

4. Presentation – “Connections” Outcomes for participants who return to care more than twice

The presentation was provided by Mr Stephen Ward – Manager Connections Drug and Alcohol Directorate.

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Christopher Puplick
Chair



A copy of the presentation was provided to members.

5. Confirmation of Minutes

The minutes of 6 December 2012 were confirmed as a true and accurate record of the meeting.

6. Board Chair Report

The Board Chair Report was taken as read.

The Chair and A/Chief Executive provided an update on the NSW Government Initiative - Sobering Up Centres. Justice Health have been requested to staff the central Sydney centre. A submission has been made to MoH seeking clarification of legal liability, responsibility of staff in advising of admission and discharge and funding for the registered nurse positions. The Chair has insisted that any participation by Justice Health in this scheme will be supported by the provision of additional (new) funds from government to support such activities.

7. Chief Executive Report

The Chief Executive Report was taken as read.

8. Business Arising

8.1 Business Arising from 6 December 2012 Board meeting

The Board noted actions taken on Business Arising from the previous meetings.

- **Justice and Forensic Mental health Network By-Laws** The Chair noted advice received from the Legal Branch of the Ministry of Health agreeing to the Medical Staff Council quorum being set as nine.

Action: Remove from Action log

- **MoH Policy- Local Health District and Specialty Network Delegations Policy PD 2012 -059**

Compliance with this policy will be discussed at the February 2013 Audit and Risk Management Committee meeting.

Action: Report back to April Board meeting


9. Standing Items

9.1 Pecuniary Interest and Gift Declaration

There were no conflicts of interests declared at this meeting.

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Chair



9.2 Corrective Services NSW Update (CSNSW)

Mr Severin provided a verbal update on CSNSW.

9.3 Juvenile Justice Update

Ms Ruisis provided a verbal update on JJ NSW.

9.4 Police Cells Update

The Chair requested this item be removed as a standing item and reported as required.

Action: Remove from standing items.

10. Regular Reports

The following reports were noted for information.

10.1 Director's remuneration – July to September 2012

10.2 Current Research Projects

10.3 State-wide Work Health and Safety Report –

Board members were reminded of their responsibilities as "officers" under the Work health & Safety Act 2011

10.4 Key Performance Indicators and Service Measures, Quarterly Performance and Monitoring report and Service Agreement

It was noted that the Population Health KPI –Aboriginal Chronic Care Program –patients accessing program was under performing.

Action: CE to provide a progress report to the April Board meeting.

11. Finance Report

11.1 Finance and Performance Report – month ending December 2012

Mr Barker spoke to the finance report. Management were congratulated on their performance.

11.2 Approval of Monthly Payments List – November and December 2012

The monthly payment lists for November and December 2012 were approved and signed off at the October and November 2012 Finance and Performance Committee meeting.

11.3 Attendance at Conferences/Seminars

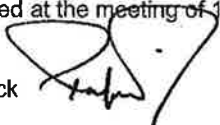
The draft policy was reviewed and adopted without amendment effective from 1 March 2013.

12. New Business

12.1 Budget and Key Performance Indicators

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Chair



Mr Barker spoke to the Budget and Key Performance Indicator paper and tabled a background paper which outlined the scope and limitations of the board in allocation of the 2013/14 budget. The Board endorsed the proposed process.

Action: Budget paper to be prepared for discussion at April 2013 meeting

12.2 Final Draft of the J&FMHN Strategic Plan 2013 – 2017

The Final draft will be emailed to Board Members. Board Members are to submit comments by 21 February 2013. The Board authorised the Chair, in association with the Chief Executive to consider the comments and to make a final determination by 28 February 2013.

13. Business without Notice

13.1 Venue for the August 2013 J&FMHN Board meeting

The Chair suggested to hold the August 2013 Board meeting at the new Cessnock Correctional Centre.

Action: Item to be added to the April 2013 agenda

13.2 Medical Staff Council & Nurse Professional Council

The Chair requested that an overview of the Medical and Nursing Councils be presented to the Board.

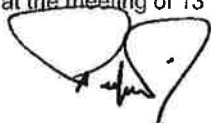
Action: Item to be added to the April 2013 agenda

14. Minutes of Meetings

- 14.1 Finance and Performance Committee – 20 November and 18 December 2012
- 14.2 MADAAC – 10 December 2012
- 14.3 Quality Council (DRAFT) – 28 November 2012
- 14.4 Community Reference Group (DRAFT) – 28 November 2012
- 14.5 Audit and Risk Management Committee
- 14.6 State wide Work health & Safety Committee
- 14.7 Medical Staff Council
- 14.8 Nurse Professional Council

15. Information

- 15.1 Adult Weekly States – Population Update – 11 November 2012
- 15.2 Juvenile Weekly States – Population Update – 16 November 2012
- 15.3 Memorandum from Chief Executive – Awards Announcement
- 15.4 Lithgow Smoke Free Buildings Project



16. 2013 Meeting Dates

- 14 February 2013
- 11 April 2013
- 13 June 2013
- 8 August 2013
- 10 October 2013
- 5 December 2012

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Christopher Puplick
Chair

