



Board Minutes

10 June 2021
1.01pm to 4.20pm

Conference Room
Justice Health Administration Centre
1300 Anzac Parade
MALABAR NSW 2036

1. Acknowledgement of Country

The Chair made formal acknowledgement of country and to this meeting being held on Aboriginal land and paid respect to elders past, present and emerging.

2. Present

Mr C Puplick – Chair
Mr K Barker
Dr P Abbott
Mr I Gillespie
Mr S Loveday
Mr P Dwyer
Ms M Eason
A/Prof J Phillips
A/Prof C Quadrio
Dr K McFarlane
Ms A Churchill
Dr R Shields

Invited Attendees

Mr R Anand – A/Chief Executive
Mr L Grant – Representing Corrective Services NSW *
Prof D King

In Attendance

Mr R Anand
Ms W Hoey *
Dr N Hyde
Dr G Nicholls
Mr H Mumera
Ms L Willing

3. Apologies

Mr G Forrest
Dr S Hampton
Dr T Mackinnon
Mr P O'Reilly
Ms B Gillard

* Attended the meeting externally via Teleconference.

The Chair welcomed the attendance of Dr Natasha Hyde, Mr Haru Mumera, Mr Ing Yu and Dr Tobias Mackinnon to this meeting.

The Chair welcomed and introduced A/Professor Denis King OAM to the meeting and informed members that Dr King, currently the Chair of the Illawarra/Shoalhaven LHD would be succeeding him as Chair of the Network on 1 July 2021. He wished Dr King every success in this role.

The Chair advised he has written to Mr Severin, Commissioner Corrective Services NSW wishing him well in retirement.

4. Presentation

A presentation on Reintegrating into the Community was provided by Mr Andrew Padayachy – Peer support worker in the JHFMHN Forensic Hospital.

The Chair provided thanks to Mr Padayachi and his colleagues for the extraordinary work they do as peer workers and advised that the reintegrating into the community program has full support from the Board.

5. Confirmation of Minutes

The minutes of 21 April 2021 were confirmed as a true and accurate record of the meeting following the below amendment regarding expected deaths in custody at item 7.1.4.

- All deaths in custody (Aboriginal or non-Aboriginal, natural, unnatural or unknown case of death) are subject to a coronial investigation as per the legislation.
- Where no issues of concern exist as to the circumstances of a death in custody, the Coroner can make the required findings based on the brief of evidence, which is tendered by the officer in charge (OIC) of the coronial investigation.
- Where issues of concern exist as to the circumstances of a death in custody, it may be subject to a full coronial inquest at the discretion of the coroner, meaning witnesses are called to give evidence.
- In accordance with current directions of the Coroner, all Aboriginal deaths in custody, regardless of circumstances, are subject to a full coronial inquest.

6. Declaration of Interests

Mr Barker advised he is no longer a member of the CEC/ACI Board.

7. Business Arising

7.1 Actions arising from 21 April 2021 Board meeting

The action list was taken as read and a short update was provided on all “completed” and “to be advised” items on the actions arising list, highlighting the following items from the agenda.

7.1.1 Reintegration back into the community presentation

The presentation was provided at today’s meeting.

Action: Completed

7.1.2 Asthma Pathways report

The report in the papers was taken as read, followed by a long discussion.

Action: Completed

7.1.3 2021-2022 Clinical Services Plan

The A/Chief Executive advised Ms Hoey and her team will provide the final version at the August 2021 Board meeting.

Action: Final version to be provided in August 2021 Board papers for information.

8. Strategic Items

8.1 Board Strategic Directions

8.1.1 Aboriginal Justice and Health Committee report

Mr Dwyer took his report as being read and highlighted the need to discuss the role and responsibilities and Terms of Reference of the committee with the new Board Chair.

The committee also discussed the benefits of conducting a half day educational/workshop to address many important issues identified in the report, however the Committee is awaiting the outcome of various current, government inquiries before the details / direction of the proposed workshop can be finalised.

8.1.2 Aged Care and Community Re-integration Committee Report and Terms of Reference

Mr Gillespie took his report as being read . He spoke to matters raised in the recent Community Re-integration workshop and made mention of the diagram presentation from Ms Churchill regarding the intersection of factors that perpetuate disadvantage for our patients re-entering the community.

9. Standing Business Items

9.1 Board Chair Report

The Chair noted that this report would be his last after more than nine years as Chair. He took the report as being read and spoke to the following items.

- The Audit Office report into the Ministry of Health and Health Infrastructure NSW was critical of the operations of Health Infrastructure.
- An interesting article was published recently on the age of criminal consent which continues to be an issue and an area requiring advocacy from the Network.
- The Chair commended the Network staff at Wellington and Macquarie centres on their response to the mouse plague in the region.
- The Chair congratulated Dr Stephen Hampton and his team for accomplishing another successful Medical Leadership Day. Deputy Corrective Services Commissioner Martin and Deputy Health Secretary Pearce gave presentations around “working together”.
- A visit by the Royal Australian and New Zealand College of Psychiatrists following their concerns regarding seclusion and restraint matters in the Forensic Hospital was postponed due to COVID-19 restrictions.

The Chair concluded his JHFMHN Chair’s Report with a statement of gratitude to Board members, representatives from Corrective Services NSW and Juvenile Justice, the Chief Executive, Network Executive, Executive Unit, Network staff, the Ministry and Ministers for their support, dedication and professionalism during his tenure as Board Chair.

9.2 Chief Executive Report

Mr Anand took the CE report as being read and highlighted the following items.

- At the end of May 2021 the Network is slightly favourable to budget and forecasting to be favourable to budget at the end of the year.

- The enabling works for Freshwater Unit, including the construction fence and securing the construction area will commence on 28 June 2021. The project is expected to be completed 2021-2022.
- There has been significant improvement in the waitlist trends for 2021 compared with 2019/2020 and earlier years. The Chair advised that the numbers have decreased due to the oversight of the Finance and Performance Committee.
- The matter of Improvement notices issued in the Forensic Hospital from SafeWork NSW has now been closed.
- The Chair advised the Network had been working closely with Corrective Services NSW in relation to suicide, continuing issues around hanging points, particularly with regard to the Premier's strategy.

9.2.1 Implications of the Royal Commission into Victoria's Mental Health System for the Network

This report was provided for information.

9.2.2 Audit Office response to JHFMHN Board

The Performance Audit of Health Services in Custody report provided for information was followed by a long discussion regarding the results.

9.2.3 NSW Judicial Commission presentation

The "Court Diversion for Adults and Young People" presentation recently provided to the NSW Judicial Commission was provided for information.

9.3 Corrective Services NSW update

Mr Grant provided an update on Corrective Service NSW matters related to the Network.

9.4 Youth Justice update

A/Chief Executive advised there were 211 young people in custody.

9 Standing Business Items

The A/Chief Executive advised that the 2021-2022 Service Agreement is still a work in progress with the Ministry of Health. The Network is expecting the budget to be handed down on 22 June 2021 with the Service Agreement, which will include the budget in the same week.

10 General Business

11.1 Board Sub-Committee Reports

11.1.1 Finance and Performance Committee (F&PC)

Mr Barker took the report as being read and asked members to advise of their preference to attend a future F&PC meeting.

Further budget information will be provided at item 12.4 of the papers.

11.1.2 Health Care Quality Committee (HCQC)

Mr Loveday noted and reported on the following:

- His Chair's summary report on HCQC activities was taken as read, and the focus by the HCQC on deaths in custody continues.
- The draft minutes of the last HCQC meeting held on 4 May 2021 had been circulated to Board members prior to this meeting.

- The statewide meeting of the chairs of the LHD and Network Safety & Quality committees, chaired by Dr Carrie Marr, CE of the Clinical Excellence Commission (CEC) that he attended on 8 June 2021. This was an exceptionally useful meeting, which had focused on the areas of work through which the CEC is supporting LHDs and Networks to achieve improved and consistent safety and quality systems:
- QIDS Dashboard:
The Quality Improvement Data System relating to record keeping and reporting in maternity services was used to show the benefits of the QIDS. The CEC had offered to present to a future HCQC meeting
 - CEC strategic Strategic Plan 2021-2024 is close to sign-off and covers 3 goals:
 - Continue to decrease preventable harm;
 - Continue to improve capability in terms of safety with regard to both people and culture;
 - Mature safety systems: including the capacity for scale and sustainability within safety intelligence, safety culture and accountability, safety priority and programs, and safety maturity: i.e. embedding safety and reliability as part of an organisation's DNA.
- HCQC development:
The CEC offered to review and provide feedback on the papers of the various HCQCs; invite HCQC chairs to attend a CEC Board meeting and offered for the CEC CE to attend LHD / Network HCQC meetings. Mr Loveday would liaise with the DCCG in this regard.
- Interrelationships between the HCQC, Finance & Performance Committee and the Audit & Risk Committee:
 - Discussion was held on optimum ways these three board committees could share information.

Finally, it was noted that the International Forum on Safety & Quality was to be held in early September 2021, with the 2022 meeting scheduled to be held face-to-face in Sydney NSW.

The next statewide meeting of the chairs of the Safety & Quality committees will be held on 14 September 2021, with the next Network HCQC meeting to be held on 3 August 2021.

11.1.3 Research Advisory Committee (RAC)

Dr Abbott advised there had not been a RAC meeting since the last Board meeting and highlighted that she and Mr Gillespie are working on a summary handover document for the new Board Chair.

11.1.4 Audit and Risk Committee (ARC)

Mr Gillespie advised there had not been an ARC meeting since the last Board meeting and the next meeting is scheduled for 15 July 2021.

Mr Gillespie advised he is now a member of the Parliament of NSW Audit and Risk Committee.

11.1.5 Medical and Dental Appointments Advisory Committee (MDAAC)

A/Prof Quadrio advised she Chaired the previous MDAAC meeting and there was nothing out of the ordinary to note other than the three new appointments and some variations.

11.1.6 Medical Staff Council (MSC)

Dr Nicholls advised the last MSC meeting focussed around the election of new Council appointments and TESL matters.

Mr Nicholls, on behalf of the MSC wished the Chair all the best in retirement.

11.1.7 Clinical Council (CC)

Ms Hoey informed the Board of the need for a new Board member to be appointed as a member of the Council.

Two presentations were provided at the last meeting, one from Primary Care around their health care plan and another from staff who are completing their Graduate Certificate in Clinical Design – an overarching philosophy of putting the patient at the centre and progressing the Clinical service Plan.

The Newcastle University and Graduate Certificate, Articulations in Masters and Nursing Core – custodial nursing have commenced.

Members of the Clinical Council are assessing what clinical research evaluation can be undertaken around asthma.

12 Network Performance Reports

The reports were provided for information.

12.1 2020/21 Service Agreement Clinical KPI's – Quarter 3

The report was provided for information.

12.2 Medico-Legal report

The report was provided for information. A short discussion took place on compensation matters.

12.3 Policy Compliance report

The report was provided for information.

12.4 Budget Briefing – June 2021 update

Mr Barker provided a verbal update on the report provided and advised the detailed budget will be provided when available.

12.5 Drug and Alcohol report

The report was provided for information.

12.6 2020-2021 Monitoring Performance report Q3

The report was provided for information. It is expected by the end of June 2021 the staff performance reviews will have improved.

The Network is still in the top three in NSW Health.

12.7 Revised Performance Monitoring Assurance Framework

Mr Barker gave a brief update to report provided.

13 Board sub-committee minutes emailed to members 3 June 2021

13.1 Finance and Performance Committee – 16 March and 20 April 2021

13.2 Clinical Council – 22 April 2021

13.3 Audit and Risk Committee – No minutes since 4 February 2021

13.4 Health Care Quality Committee (DRAFT) – 4 May 2021

13.5 Research Advisory Committee – 17 March 2021

13.6 Papers emailed to Board members between 20 April and 3 June 2021

- Clarence Serco-run Mega Prison

- Law and Justice – Mandatory Disease Testing

- Notes from the Audit Office of NSW meeting with JHFMHN Board

14 Business without Notice

14.1 Mr Grant made mention of an international journal in the correctional world – Advance in Corrections. This journal is very well read by practitioners and the next issue will include innovation in health practice in corrections with submissions due by the middle of July 2021. Mr Grant suggested JHFMHN submit their work on seclusion and others.

Action: Dr Abbott to discuss this matter with Dr Dean

Action: A/Chief Executive ask Dr Mackinnon to submit the recent work completed on seclusion

14.2 Mr Loveday will provide the Board members with published results both summarised and detailed on the Stop C project.

15 General Information

15.1 Adult population update – week ending 23 May 2021

15.2 Youth Justice Population update - week ending 28 May 2021

15.3 ICS report Health Services in NSW Correctional Facilities

15.4 Implications of the RCVMS for the Network

15.5 Brief to CE re Delegations responsibility Nurse Manager Population Health

15.6 Brief – YJ in Australia 2019-2020

The Chair advised the number of first nation people going into custody has noticeably declined and youth numbers as a whole have also. The Chair paid tribute to Mr O'Reilly and staff for their hard work as well as support from Corrective Services NSW.

16 Chairs closing remarks

The Chair sought indulgence to speak briefly as this was the last meeting he would attend prior to his statutory retirement on 30 June 2021.

The Chair provided an overview one aspect of his career namely his early interest in prison reform which has covered the past 45 years. Mr Puplick identified four primary responsibilities for a Chair which he hoped he had discharged successfully:

1. To ensure the Network had a viable Strategic Plan that guided and framed the individual activities undertaken by the Network.
2. Sound financial management.
3. To select and supervise a Chief Executive. Mr Puplick selected Mr Gary Forrest five years ago and believes this appointment to be a great success.
4. Succession planning, the reason for his early retirement from the Board so as to minimise disruption when a large number of member's terms expire in March 2022 and to allow a new Chair time to work with those retiring members and benefit from their expertise.

Mr Puplick thanked the Board members and staff of the Network for the fantastic experience of working with everyone over the past nine and a half years.

The Deputy Chair, on behalf of all Board members spoke in response thanking Mr Puplick for his service and leadership of the Board and the Network since 2011.

17 2021 Meeting Dates

11 February 2021

Justice Health Administration Centre – Malabar

21 April 2021

Reiby Juvenile Centre

10 June 2021

Justice Health Administration Centre – Malabar

12 August 2021

JHOP – Sydney Olympic Park – Board Education Day

14 October 2021

TBA

9 December 2021

Justice Health Administration Centre – Malabar followed by APM