

# THE FORENSIC HOSPITAL

A FIRST FOR NEW SOUTH WALES

## PROFESSIONAL VISITOR INFORMATION



## PROHIBITED ITEMS

- Any items that have the potential to be dangerous
- Any items that are prohibited under common law
- Weapons of any kind
- Aerosol cans of any kind
- Alcohol, drugs or medications of any kind
- Cigarettes, tobacco of any kind, lighters or matches
- Sharp objects, needles, razors, cutlery
- Umbrellas
- Tools
- Any items containing glass
- Mobile phones
- Cameras or video recorders
- DVD's, CD's or USB drives (memory sticks)
- Electrical appliances
- Helmets
- Lanyards, long necklaces or pendants
- Scarves, ties or neckwear
- Sexually explicit or pornographic material
- Material displaying or promoting violence.

## SECURITY & EMERGENCY

It is a condition of entry that all visitors adhere to security and emergency procedures whilst visiting the hospital. Visitors must follow all directions given by the security and hospital staff.

### SECURITY NOTICE

CCTV in operation throughout the hospital site



### CONDITIONS OF ENTRY TO THE FORENSIC HOSPITAL

It is a condition of entry for all persons that all bags, parcels, cartons or containers are to be presented for inspection by security staff when entering and when leaving the Forensic Hospital

Please note that the Forensic Hospital and surrounds is a clean-air environment



## CONTACT DETAILS

### Justice Health & Forensic Mental Health Network

 1300 Anzac Parade, Malabar NSW 2036

 PO Box 150, Matraville NSW 2036


 (02) 9700 3153


 [FH.Admin@justicehealth.nsw.gov.au](mailto:FH.Admin@justicehealth.nsw.gov.au)

 [www.justicehealth.nsw.gov.au](http://www.justicehealth.nsw.gov.au)

SHPN: (JH) 130207

## HOW TO GET TO THE FORENSIC HOSPITAL, MALABAR

 Sydney Buses Eastern Region: City to La Perouse route. Buses stop outside the entrance to the Forensic Hospital. Please refer to the transport info line on 131500 or [www.131500.info/](http://www.131500.info/) where you can plan your journey via the online NSW Public Transport trip planner.

 Travel southbound approximately 3km from Maroubra along Anzac Parade towards La Perouse and turn left into the carpark outside the Long Bay Correctional Complex. There is limited parking available outside the complex and visitors are encouraged to use public transport where possible.

This hospital is situated adjacent to the Justice Health Administration Centre.

Distance from Central Railway Station: approximately 11km  
Distance from Sydney Airport: approximately 12km.



Legend:  = Bus Stop



Health  
Justice Health &  
Forensic Mental Health Network

## Welcome to The Forensic Hospital.

The Forensic Hospital is an integral part of the Forensic Mental Health Network.

The Forensic Hospital, Malabar is a 135 bed high secure mental health facility for male and female adults and adolescents.

Patients cared for within the facility include:

- those that have been found not guilty by reason of mental illness
- those found unfit to plead
- those transferred from Corrective Services NSW and Juvenile Justice for involuntary mental health treatment; and
- patients with complex and challenging mental health needs referred by other local health districts.

### MISSION STATEMENT

The mission of the Forensic Hospital is to provide the highest standard of specialist mental health care to mentally ill patients who have been in contact with the criminal justice system and high risk civil patients, while maintaining the safety of patients, staff and the community.

### VISITS

As part of the security arrangements and conditions for entering the Forensic Hospital, all visitors must apply and gain formal access approval.

### Step 1: APPLYING TO VISIT THE FORENSIC HOSPITAL

Any enquiries regarding professional visitor access to the Forensic Hospital, should be directed to the PA to the Service Director, by calling (02) 9700 3153, between the hours of 9:00am – 3:00pm, Monday to Friday.

All new visitor applications must state the appropriate business purpose, proposed date and time for the visit and submit a written request for approval to the Service Director (see contact details).

### Step 2: THE APPROVAL PROCESS

Once a request for a visit is received by the Forensic Hospital security and administrative checks will take place before approval can be granted. Once granted, approval will be advised by a nominated Forensic Hospital representative. The Forensic Hospital requires a minimum of two business days turn-around for the initial approval and one business day notice of any subsequent visit bookings. Approval for each visit is not automatic and visits may be cancelled at anytime due to clinical and / or security reasons.

### Step 3: YOUR FIRST VISIT

Please arrive at the Secure Foyer of the Forensic Hospital at least 30 minutes before your approved visit time for biometric registration and identification checks to be completed. To gain access, each visitor will be required to present individual acceptable Proof of Identity (POI) and complete the visitor biometric registration process.

#### a) Provide acceptable proof of identity (POI)

- Visitors to the Forensic Hospital must provide suitable evidence of their identity.
- Visitors must provide at least one type of Primary Identification documentation containing current photo and residential address (Passport and/or Driver's Licence are preferred).

OR

- Three forms of Secondary Identification document, one showing the person's current residential address.

**NB:** Your name should be the same on both acceptable POI documents.

#### Additional identification requirements for visiting Legal Practitioners

- A current practicing certificate issued under the Legal Profession Act 2004 (NSW) and be currently practicing in NSW, or
- A current practicing certificate issued under the Legal Profession Act 2006 (ACT) and be currently practicing in the ACT, or
- A current valid identification card issued by the governing body of an identified legal profession:
  - Law Society identity card, or
  - Bar Association identity card, or
  - Legal Aid identity card.

### ACCEPTABLE PROOF OF IDENTITY (POI)

#### 'Primary Identification'

(one form of primary identification):

- Current photo driver licence issued by an Australian State or Territory
- Any current photo identification issued by an Australian Government Department or Authority
- International Travel Document (e.g. a current Passport).

OR

#### 'Secondary Identification'

(Three forms of secondary identification with at least one showing current residential address):

- A current Medicare card
- Public Utility records (electricity, gas, water or telephone accounts) issued within the last six months of the date of the intended visit
- Electoral Roll registration
- Current motor vehicle registration papers
- Marriage Certificate
- Credit or Debit card with the visitor's signature
- Pensioner Concession Card or any other current entitlement card issued by the government.

#### b) Register your biometric data (iris scan and finger prints)

You will be required to register your details. Your iris, finger print scan and photograph will be obtained and stored on a secure database managed by the Forensic Hospital. Following your registration, you will be asked to store all personal items that are not permitted in the hospital. Key operated lockers are available for use in the Secure Foyer. You will then be asked to proceed through the security scanning and x-ray area and will be met by a staff member who will escort you.

### Step 4: VISITING THE FORENSIC HOSPITAL, MALABAR

Whilst in the hospital, a staff member will accompany you at all times. After the visit, you will be escorted back to the Secure Foyer by a staff member.

**IDENTIFICATION DOCUMENTS MUST BE ORIGINALS  
(PHOTOCOPIES WILL NOT BE ACCEPTED)**