

Justice Health & Forensic Mental Health Network

**2016/17 Privacy Management Annual
Report**



Justice Health & Forensic Mental Health Network (JH&FMHN) continues to meet its privacy obligations through appropriate governance and the provision of privacy information, training and support to staff. Oversight for monitoring compliance with privacy legislations continues to be provided by the Privacy Contact Officer.

JH&FMHN provides ongoing privacy information and support through:

- NSW Ministry of Health Intranet
 - Privacy Manual for Health Information
 - NSW Ministry of Health Privacy policies
 - Local Fact Sheets
 - FAQs
 - External resources including Privacy and Information Commissioners
- The JH&FMHN internet site that provides GIPA, HRIPA and generic privacy of patient information
- Provision of privacy awareness training at new staff orientation.
- Provision of online privacy training made available through the Intranet via 'My Health Learning'.
- Access to privacy information posters and patient information brochures being made available at Health Centres. A copy of which is offered to all patients/clients attending a JH&FMHN Health Centre.
- Relevant JH&FMHN policies and procedures

The JH&FMHN Privacy Contact Officer has continued to provide policy and compliance support/advice to the Network staff. The Privacy Contact Officer has also attended privacy information training and networking sessions throughout 2016-17.

Details about the Government Information and Privacy act (GIPA) are provided to the public through the link below: http://www.justicehealth.nsw.gov.au/about/public_access_act_2009.html

Operational privacy issues and privacy complaints are addressed as required, either as informal, formal or existing. The JH&FMHN Client Liaison Officer manages the complaints process.

Internal Review

The Privacy and Personal Information Protection Act 1998 provides a formalised structure for managing privacy complaints relating to this Act and the Health Records and Information Privacy Act 2002. This process is known as 'Internal Review'.

There were no Internal Reviews conducted at JH&FMHN during 2016/2017.

James Alex, A/Manager Health Information & Record Service
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Janice Dyer
Privacy Contact Officer
11 December, 2017